

infiTecs

OUTSOURCING



Finance & Administration
Services

www.infitecs.com

Finance & Administration

This range of back-office finance & admin. tasks allow our clients to divert their talents toward more strategic work

Accounts payable / receivable
and month end reconciliation

- We will take on any part of your AR/AP process

Supporting documentation

- Allow us to sort, scan, reference and enter documentation. We guarantee 100% accuracy and data protection to ISO Standards

Audit & QA

- Regular or ad-hoc audits are time consuming. We can provide you with affordable resource to cut through the volume

Payroll / T&E

- Any part of these process that you still do manually can be outsourced at compelling prices